

Date: 22.09.2026

Tender Notice for Food Items supply

Sealed quotes are invited from registered suppliers/wholesalers for the supply of the following items

We request quotes for the following items in the below format:

Sl No	Item	Unit (Weight and measures)	Quantity	Brand	Rate (In Rs.)	Remarks
1	Tooth Paste	200 gm	1	Colgate		The quotes should be per Packet / unit/ Kg in INR
2	Tooth Brush	Adult	1	Colgate		
3	Sanitary Pad	Stayfree Secure XL (18 Pc Packet)	1	Stayfree Secure		
4	Bathing Soap	100 gm per piece (Set of 5 Pc packet of 500 gms)	1	Lifebuoy		
5	Washing Powder	Tide (1 kg Packet)	1	Tide		
6	Underwear	S, M, L & XL	1	Jockey		

All the potential suppliers must quote the price ex Guwahati.

Term & Conditions:

1. All the quotes must be sent to the undersigned in sealed envelope by 25th September 2026 (Friday); 11 AM IST.
2. After the selection process is over, authorized representative from ActionAid Association may visit the supplier who is awarded the contract to ascertain issues related to this tender and award thereof.
3. Please mentioned brand of the each item with quantity and price as mentioned above.
4. In case, any of the suppliers have any relationship with any staff member of ActionAid Association, they need to mention this upfront. Failure to do so will lead to disqualification.
5. In case, any selected supplier fails to meet the requirements, the next best offer will be awarded the contract. In such a situation ActionAid Association reserves the right to go for negotiated procedure (by exploring new vendors), if found that there are suppliers ready to provide us products less than the price quoted by these vendors.

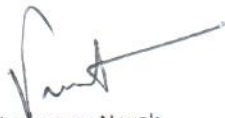


6. Since this is an urgent action, all the suppliers must quote their ability to start supplying within one week from the date of supply order.
7. In case of price variation during this period ActionAid Association will take fresh quotes from all the suppliers who had quoted originally as well as scout for new suppliers in the area having the ability to supply at a compatible price.
8. In case of quality deviation of the quoted product and supplies, ActionAid Association reserves the right to cancel the contract already awarded, reduce payment for the supply in proportion with the deviation.
9. No communication will be entertained after **25th September 2026 (Friday); 11 AM IST**.
10. No telephonic query will be entertained.

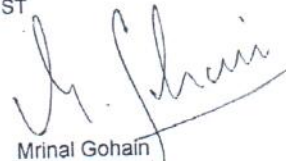
Sealed quotations to be sent to the below address:

ActionAid Association
2B Mandovi Apartment
GNB Road (Opposite Rabindra Bhawan)
Ambari, Guwahati – 781001

Last Date & time of submission: **25th September 2026 (Friday), 11 AM IST**



Venkeswar Nayak
Finance Director
ActionAid Association



Mrinal Gohain
Senior Consultant
ActionAid Association